

Northwestern WI MLS Information for Properties being Sold at Auction

Auction properties submitted to the NW WI MLS **must include this form** as an uploaded Attachment to the listing information stored in the MLS database.

When submitting an Auction Property the following information must be included **within the first line of AGENT (private) Remarks : 1)** auction date, **2)** preview dates (if applicable), **3)** explanation of what's being represented in the list price. *If the property is entered into the MLS with a \$1.00 list price, REMARKS (public) must contain:* "Property to be sold at auction, actual list price not disclosed". **Auction Y/N data field** must be marked Y.

If available, upload the auction **Information Packet** to the MLS (listings can contain a total of 5124kb) in Attachments and check the appropriate line below.

To assist Realtors® in understanding what may be expected of them when representing a potential buyer, **this document must be uploaded as an Attachment** to the listing information stored in the MLS database on same day listing is entered into the MLS. Form is available on <http://ranww.org> Difficulty in uploading? Contact the MLS office.

MLS# _____

Property Address: _____ City _____

Auctioneer Name & License Number (**required**) _____

Auction Company License Number (**required**) _____

Type of Auction: Absolute Minumim Bid Reserve Sealed

Auction Terms & Conditons: _____

Check ALL applicable items below for Realtors® working with potential buyer for this property:

Seller will not entertain offers before auction date

You must attend a preview showing with the buyer

You must attend the auction with the buyer

You must register as an agent for the buyer before the auction begins

No offer with contingencies will be considered

The offer will be written by the *listing* company

Review the Information Packet included as a listing Attachment

Other important information: _____

(Use additional paper, if necessary)