

Northwestern WI MLS Information for Properties being Sold at Auction

Auction properties submitted to the NW WI MLS **must include this form** as an uploaded Attachment to the listing information stored in the MLS database.

When submitting an Auction Property the following information must be included **within the first line of AGENT (private) Remarks : 1)** auction date, **2)** preview dates (if applicable), **3)** explanation of what's being represented in the list price. **List price entered into the MLS must be the list price noted on the Listing Contract. Auction Y/N data field must** be marked Y.
If available, upload the auction **Information Packet** to the MLS (listings can contain a total of 5124kb) in Attachments and check the appropriate line below.

To assist Realtors® in understanding what may be expected of them when representing a potential buyer, **this document must be uploaded as an Attachment** to the listing information stored in the MLS database on same day listing is entered into the MLS. Form is available on <http://ranww.org> Difficulty in uploading? Contact the MLS office.

MLS# _____

Property Address: _____ City _____

Auctioneer Name & License Number (**required**) _____

Auction Company License Number (**required**) _____

Type of Auction: Absolute Minimum Bid Reserve Sealed

Auction Terms & Conditions: _____

Check ALL applicable items below for Realtors® working with potential buyer for this property:

- Seller will not entertain offers before auction date
- You must attend a preview showing with the buyer
- You must attend the auction with the buyer
- You must register as an agent for the buyer before the auction begins
- No offer with contingencies will be considered
- The offer will be written by the *listing* company
- Review the Information Packet included as a listing Attachment
- Other important information: _____

(Use additional paper, if necessary)