



RANWW

Realtors® Association of Northwestern Wisconsin
Northwestern Wisconsin Multiple Listing Service, Inc
Realtors® Association of Northwestern Wisconsin Foundation

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NWWMLS Information for Properties being Sold at Auction

Auction properties submitted to the NWWMLS **must include this form** as an uploaded document to the listing supplements stored in the MLS database.

When submitting an Auction Property into NWWMLS, the following information **must be included within the first line of Agent Remarks**: 1) Auction Date, 2) Preview Date (if applicable), (3) explanation of what's being represented in the list price. **List price entered into the MLS must be the list price noted on the listing contract**. Auction Y/N data field **must** be mark Y.

If available, upload the Auction Information Packet to the MLS Listing (Max file size is: 10MB) as an attachment in Manage Supplements and check mark the corresponding box below.

To assist REALTORS® in understanding what may be expected of them when representing a potential buyer, **this document must be uploaded as an Attachment to the Supplements stored in the MLS database on the same day the listing is entered into the MLS.**

MLS #: _____

Property Address: _____ City: _____

Auctioneer Name & License Number (required) _____

Auction Company License Number (required) _____

Type of Auction: Absolute Minimum Bid Reserve Sealed

Auction Terms & Conditions: _____

Check ALL applicable items below for REALTORS® working with a potential buyer for this property:

- You must attend the preview showing with the buyer.
- You must attend the auction with the buyer.
- You must register as an agent for the buyer before the auction begins.
- No offer with contingencies will be considered.
- Review the Information Packet included as an Attachment in the MLS Supplements.

Other pertinent information: _____

