

## Required data fields are **BOLD\***

General Features	Directions/Remarks/Legal	Agent Information		
LIST PRICE*: \$	LIST I	DATE*:	EXPIRATION DATE*:	
SA COMM*:	BA COMM*:	VARIABLE*: □Y□N	EXCEPTION*: □Y□N	AUCTION: □Y□N
REO*: □Y□N SH	IORT SALE*: □Y□N	LIMITED SERVICE*:	□N ELECTRONIC C	CONSENT*: □Y□ N
LISTING CONTRA	ACT TYPE*: Excl Righ	t-to-Sell 🗌 Excl Agend	у 🗆	
OWNER*:				_
		S		
Street Type:	(Ave, Blvd, F	lwy, Rd, Etc.) Unit #:	Subdivision:	
		cou		
STATE*:	ZIP C	ODE*:		
TAX ID*:	Addit	ional Tax Id#s:		
TAXES*: \$	TAX Y	'R*: ARE	A*:	
SCHOOL DISTRIC	CT*:		CITY*:	
		Operating Sec/Twp/Ra		
APX YR BUILT*:	BEDROOMS	*: FULL BATH	S*: HALF BA	ATHS*:
GARAGE TYPE:	Attached Carpo	rt 🗌 Detached 🔲 Truck l	Jnder □None □ Othe	r
GARAGE CAPAC	- I <b>TY*</b> : Home	Dimensions: L1+W	+L2+W2_X	
Lot Size: L1	+W1 +L2+\	V2APX FIN ABOVE O	GRADE*: APX FIN BE	LOW GRADE*:
ACREAGE*:	Tillable Acre	eage: Pasture Acrea	ge: Wooded Acrea	ge:
COMMON*: Y	N LAKE ASSOCIAT	ION*: Y N WATERFR	ONT*: Y N SEASON	NS*:34
Water Front Ftg:	Lake Size:	Lake Depth: Lake	e/River Name*:	
		owage		_
FARM EQUIPMEN	NT/FIXTURES*:			
Road Between W	/aterfront: Y N	Water View:Lake Viev	v  River View  Wate	erfront View
Waterfront Acce	ss*: Y N Waterf	ront Access Type: Cov	enants/Shared 🗌 Exclu	ısive 🗌 Easement
CONDITION REP	ORT*: Y N LE	ASED*: Y N GOV P	RGRMS*: Y N	
Lease Description	n:			
Seller Financing:	Y N Seller Fina	ncing Remarks:		
VOW*:   Y   N \	/OW AVM*:YN	VOW BLOG*: Y N Dis	splay Address*: Y	N
REALTOR.COM*:	YN SYNDICATION	ON*: Homes.com No	one IDX*: Y	N
IDY Dublic Come	ment*. V N VIDT	IIAI TOUD*. V N Vir	tual Tour LIDL	

Basement (Max 3)	Cooling (Max 3)	Driveway (Max 3)
☐ Cellar	☐ Central	$\square$ Asphalt
☐ Crawlspace	☐ Geothermal	☐ Concrete
☐ Full	☐ Wall Unit	☐ Gravel
$\square$ Fully Finished	☐ Window	☐ Rock-Crushed
☐ Lookout	□ None	$\square$ Shared
☐ Partial	Other- See Remarks	☐ Stone
Partially Finished		☐ None
☐ Silo	Excluded (Max 12)	$\square$ Other- See Remarks
☐ Slab	☐ AC Wall Unit	
☐ Walkout	☐ Accessibility Features	EXTERIOR* (Max 4)
☐ None	Air Exchanger	$\square$ Aluminum
Other- See Remarks	☐ Basketball Court	☐ Asbestos
	☐ Boat Lift	Asphalt
Electric (Max 3)	☐ Ceiling Fans	☐ Brick
☐ Circuit Breaker	Central Vac	☐ Cedar
☐ Combo	Dishwasher	$\square$ Cement
☐ Fuses	☐ Dock	☐ Composite
☐ Underground	☐ Dryer	☐ Hardboard
□ None	☐ Fenced Yard	☐ Log
$\square$ Other- See Remarks	Freezer	☐ Metal
Farm Sub-Type (Max 3)	Garage Opener	$\square$ Permastone
Beef	☐ Garbage Disposal	☐ Slate
☐ Crop	Hot Tub	☐ Steel
☐ Dairy	Landscaping- New Cons.	☐ Stone
☐ Dairy/Crop	Lawn- New Construction	☐ Stucco
☐ Horse	∐ LP Tank	$\square$ Vinyl
☐ Other- See Remarks	☐ Microwave	$\square$ Wood
□ Other See Remarks	Oven/Range	☐ None
Fireplace (Max 3)	☐ Playset	$\square$ Other- See Remarks
☐ Electric	☐ Pool-Above Ground	
$\square$ Free-Standing	☐ Range Hood	Foundation (Max 3)
☐ Gas Log	☐ Refrigerator	□ Block
☐ Insert	☐ Sauna	☐ Poured
☐ One	Sellers Personal	☐ Stone
☐ Two	☐ Sprinkler System	□ Wood
☐ Three	☐ Tenants Personal	□ None
$\square$ Wood Stove	☐ Tennis Court	Other- See Remarks
$\square$ Wood-burning	☐ Trash Compactor	
☐ None	☐ Washer	
$\square$ Other- See Remarks		
	☐ Water Softener	
	☐ Window Coverings	
	☐ None	
	Other- See Remarks	

FUEL SOURCE* (Max 4)	HEATING* (Max 3)	Included (Max 12)
☐ Electric	$\square$ Baseboard	☐ AC Wall Unit
☐ Hot Water	☐ Common	Accessibility Features
☐ LP Gas	☐ Forced Air	☐ Air Exchanger
☐ Natural Gas	☐ Gravity	☐ Boat Lift
☐ Oil	☐ Geothermal	☐ Ceiling Fans
$\square$ Radiant	$\square$ Heat Pump	$\square$ Central Vac
☐ Solar	☐ Hot Water	Dishwasher
$\square$ Solar- Active	☐ In-Floor	☐ Dock
$\square$ Solar- Passive	☐ Radiant	☐ Dryer
$\square$ Steam	Space Heater	☐ Equipment- See Remarks
$\square$ Wood	$\square$ Wall Furnace	$\square$ Fenced Yard
☐ None	□ None	☐ Freezer
$\square$ Other- See Remarks	$\square$ Other- See Remarks	$\square$ Garage Opener
		☐ Garage Disposal
New Construction (Max 4)	Occupancy (Max 4)	☐ Hot Tub
☐ Complete except floors	☐ At Closing	☐ Microwave
Foundation	☐ Negotiable	$\square$ Oven/Range
☐ Framed/Enclosed	☐ Tenants Rights	$\square$ Playset
☐ Plan Only	Other- See Remarks	$\square$ Pool- Above Ground
Ready for Occupancy	D-1:-/D1-(M()	$\square$ Range Hood
Sheetrocked	Patio/Deck (Max 4)	☐ Refrigerator
None	☐ 3 Season Room	☐ Sauna
□ Other- See Remarks	4 Season Room	$\square$ Sprinkler System
Outbuildings (May 4)	☐ Deck- Composite Vinyl	$\square$ Trash Compactor
Outbuildings (Max 4)	☐ Deck- Covered	$\square$ Washer
☐ Boat House	☐ Deck- Wood	$\square$ Water Conditioner
☐ Bunkhouse	☐ Patio- Brick	☐ Water Softener
☐ Gazebo	☐ Patio- Concrete	$\square$ Window Coverings
☐ Greenhouse	☐ Patio- Enclosed	□ None
☐ Guest House	☐ Patio Streened	$\square$ Other- See Remarks
Lean-to	☐ Patio- Stone	
	☐ Porch- Enclosed	SEWER* (Max 4)
☐ Playhouse ☐ Pole Building	☐ Porch- Open	☐ City Sewer
☐ Shed-Garden	☐ Porch- Screened	☐ Privy
☐ Shed-Machine	$\sqcup$ None $\Box$ Other- See Remarks	Septic
_	□ Other- See Remarks	Septic- Conventional
		☐ Septic- Holding Tank
		☐ Septic- Mound
		None
		□ Other- See Remarks
□ Other- See Remarks		

☐ Other- See Remarks

SHOWING INSTRUCTIONS*	Water Heater (Max 4)	Waterfront (Max 4)
(Max 4)	☐ Common	$\square$ Bottom- Gravel
24 Hour Notice	☐ Electric	☐ Bottom- Muck
Key- At Listing Office	☐ LP Gas	$\square$ Bottom- Other See Remarks
Lockbox- Combination	☐ Natural Gas	☐ Bottom- Rock
Lockbox- Electronic	☐ Oil	$\square$ Bottom- Sand
Lockbox- None	☐ Solar	☐ Shore- Beach
Lockbox- Push Button	□ None	☐ Shore- Shoring
☐ Pets	Other- See Remarks	☐ Shore- Other
Sign- None		$\square$ Shore- Vegetation
☐ Sign-On Property	Zoning (Max 3)	Other- See Remarks
$\square$ Special- See Agent	☐ Agricultural	
Remarks	☐ Commercial	Internet Options
Use ShowingTime	☐ Forestry	☐ Cable
	☐ Industrial	☐ DSL
WATER* (Max 4)	□ PUD	☐ Satellite
☐ Cistern	☐ Recreational	☐ Fiber Optic
☐ City Water	☐ Residential	
☐ Municipal	$\square$ Residential- Duplex	ADA Compliant
☐ Private Well	☐ Residential- Limited MF	$\square$ Bath Modification
 ☐ Shared Well	☐ Residential- Multi Family	□ Door Levers
_ □ WeII	☐ Shoreline	☐ Elevator
 ☐ Well- Common	☐ Unzoned	Emergency Intercom
— ☐ Well- Drilled	$\square$ Wetlands	☐ Entry
☐ Well- Driven	$\square$ Other- See Remarks	☐ Handicap Access
 ☐ Well- Sandpoint		Handicap Convertible
 □ None	Terrain (Max 4)	Kitchen Modification
☐ Other	Level	Level
☐ Other- See Remarks	☐ Open	Other Bath Modification
	☐ Rolling	<ul><li>Ramped Main Level</li></ul>
WATERFRONT ELEVATION STEPS*	☐ Cloping	☐ Roll-In Shower
Elevation Low 0-15	☐ Tilled	$\square$ Wheelchair
☐ Elevation Low 0-13	□ Wooded	☐ Wide Doorways
☐ Elevation Medium 16-33	$\square$ Other- See Remarks	☐ Wide Hallways
□ Elevation High 50+		
Soil Type (Max 4)		
└─ Clay ┌─ .		
∐ Loam		
∐ Peat		
☐ Sand		
Silt		

<b>DIRECTIONS*:</b>	(250 max	characters	allowed)
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Agent Remarks- NOT for Public Use: (250 m	nax characters allowed)
Secure Showing Instructions- appears only	in ShowingTime (500 max characters allowed)
Public Remarks- Will appear on IDX, MLS a	oproved public sites (1000 max characters allowed)
Legal Description (150 max characters allow	wed)
Listing in Other MLSs: $\Box$ Y $\Box$ N	Other MLS Listing #s:
	ons/Remarks/Legal Agent Information
ML # (auto-assigned):	
LIST AGENT*:	
LIST OFFICE*:	

## **NOTE:**

**Status:** all listings entered into Matrix are entered as Active listings; any other status must be changed in maintenance.

ML#: Matrix auto-assigns an ML# to complete and incomplete listing data. Images and attachments can be uploaded to incomplete listings.