

Required data fields are **BOLD***

General Features Directions/Remarks/Legal Agent Information

LIST PRICE*: \$ _____ **LIST DATE***: _____ **EXPIRATION DATE***: _____

SA COMM*: _____ **BA COMM***: _____ **VARIABLE***: Y N **EXCEPTION***: Y N **AUCTION**: Y N

REO*: Y N **SHORT SALE***: Y N **LIMITED SERVICE***: Y N **ELECTRONIC CONSENT***: Y N

LISTING CONTRACT TYPE*: Excl Right-to-Sell Excl Agency
OWNER*: _____

STREET #*: _____ Street Direction: _____ **STREET NAME***: _____

Street Type: _____ (Ave, Blvd, Hwy, Rd, Etc.) Unit #: _____ Subdivision: _____

CITY*: _____ Twp: _____ **COUNTY***: _____

STATE*: _____ **ZIP CODE***: _____

TAX ID*: _____ Additional Tax Id#s: _____

TAXES*: \$ _____ **TAX YR***: _____ **AREA***: _____

SCHOOL DISTRICT*: _____ **CITY***: _____

FARM PROPERTY TYPE*: Hobby Operating Sec/Twp/Range: _____

APX YR BUILT*: _____ **BEDROOMS***: _____ **FULL BATHS***: _____ **HALF BATHS***: _____

GARAGE TYPE: Attached Carport Detached Truck Under None Other

GARAGE CAPACITY*: _____ Home Dimensions: L1 _____ +W1 _____ +L2 _____ +W2 X _____

 Lot Size: L1 _____ +W1 _____ +L2 _____ +W2 _____ **APX FIN ABOVE GRADE***: _____ **APX FIN BELOW GRADE***: _____

ACREAGE*: _____ Tillable Acreage: _____ Pasture Acreage: _____ Wooded Acreage: _____

COMMON*: Y N **LAKE ASSOCIATION***: Y N **WATERFRONT***: Y N **SEASONS***: 3 4

Water Front Ftg: _____ **Lake Size**: _____ **Lake Depth**: _____ **Lake/River Name***: _____

Waterfront Type: Lake River Flowage Pond Creek Other **SLOPE**: Gradual Level Steep

FARM EQUIPMENT/FIXTURES*: _____

 Road Between Waterfront: Y N Water View: Lake View River View Waterfront View

Waterfront Access*: Y N Waterfront Access Type: Covenants/Shared Exclusive Easement

CONDITION REPORT*: Y N **LEASED***: Y N **GOV PRGRMS***: Y N

Lease Description: _____

 Seller Financing: Y N Seller Financing Remarks: _____

VOW*: Y N **VOW AVM***: Y N **VOW BLOG***: Y N **Display Address***: Y N

REALTOR.COM*: Y N **SYNDICATION***: Homes.com Zillow None **IDX***: Y N

IDX Public Comment*: Y N **VIRTUAL TOUR***: Y N Virtual Tour URL: _____

Basement (Max 3)

- Cellar
- Crawlspace
- Full
- Fully Finished
- Lookout
- Partial
- Partially Finished
- Silo
- Slab
- Walkout
- None
- Other- See Remarks

Electric (Max 3)

- Circuit Breaker
- Combo
- Fuses
- Underground
- None
- Other- See Remarks

Farm Sub-Type (Max 3)

- Beef
- Crop
- Dairy
- Dairy/Crop
- Horse
- Other- See Remarks

Fireplace (Max 3)

- Electric
- Free-Standing
- Gas Log
- Insert
- One
- Two
- Three
- Wood Stove
- Wood-burning
- None
- Other- See Remarks

Cooling (Max 3)

- Central
- Geothermal
- Wall Unit
- Window
- None
- Other- See Remarks

Excluded (Max 12)

- AC Wall Unit
- Accessibility Features
- Air Exchanger
- Basketball Court
- Boat Lift
- Ceiling Fans
- Central Vac
- Dishwasher
- Dock
- Dryer
- Fenced Yard
- Freezer
- Garage Opener
- Garbage Disposal
- Hot Tub
- Landscaping- New Cons.
- Lawn- New Construction
- LP Tank
- Microwave
- Oven/Range
- Playset
- Pool-Above Ground
- Range Hood
- Refrigerator
- Sauna
- Sellers Personal
- Sprinkler System
- Tenants Personal
- Tennis Court
- Trash Compactor
- Washer
- Water Conditioner
- Water Softener
- Window Coverings
- None
- Other- See Remarks

Driveway (Max 3)

- Asphalt
- Concrete
- Gravel
- Rock-Crushed
- Shared
- Stone
- None
- Other- See Remarks

EXTERIOR* (Max 4)

- Aluminum
- Asbestos
- Asphalt
- Brick
- Cedar
- Cement
- Composite
- Hardboard
- Log
- Metal
- PermaStone
- Slate
- Steel
- Stone
- Stucco
- Vinyl
- Wood
- None
- Other- See Remarks

Foundation (Max 3)

- Block
- Poured
- Stone
- Wood
- None
- Other- See Remarks

FUEL SOURCE* (Max 4)

- Electric
- Hot Water
- LP Gas
- Natural Gas
- Oil
- Radiant
- Solar
- Solar- Active
- Solar- Passive
- Steam
- Wood
- None
- Other- See Remarks

New Construction (Max 4)

- Complete except floors
- Foundation
- Framed/Enclosed
- Plan Only
- Ready for Occupancy
- Sheetrocked
- None
- Other- See Remarks

Outbuildings (Max 4)

- Barn
- Boat House
- Bunkhouse
- Gazebo
- Greenhouse
- Guest House
- Lean-to
- Playhouse
- Pole Building
- Shed-Garden
- Shed- Machine
- Shed- Storage
- Silo
- Workshop
- None
- Other- See Remarks

HEATING* (Max 3)

- Baseboard
- Common
- Forced Air
- Gravity
- Geothermal
- Heat Pump
- Hot Water
- In-Floor
- Radiant
- Space Heater
- Wall Furnace
- None
- Other- See Remarks

Occupancy (Max 4)

- At Closing
- Negotiable
- Tenants Rights
- Other- See Remarks

Patio/Deck (Max 4)

- 3 Season Room
- 4 Season Room
- Deck- Composite Vinyl
- Deck- Covered
- Deck- Wood
- Patio- Brick
- Patio- Concrete
- Patio- Enclosed
- Patio- Screened
- Patio- Stone
- Porch- Enclosed
- Porch- Open
- Porch- Screened
- None
- Other- See Remarks

Included (Max 12)

- AC Wall Unit
- Accessibility Features
- Air Exchanger
- Boat Lift
- Ceiling Fans
- Central Vac
- Dishwasher
- Dock
- Dryer
- Equipment- See Remarks
- Fenced Yard
- Freezer
- Garage Opener
- Garage Disposal
- Hot Tub
- Microwave
- Oven/Range
- Playset
- Pool- Above Ground
- Range Hood
- Refrigerator
- Sauna
- Sprinkler System
- Trash Compactor
- Washer
- Water Conditioner
- Water Softener
- Window Coverings
- None
- Other- See Remarks

SEWER* (Max 4)

- City Sewer
- Privy
- Septic
- Septic- Conventional
- Septic- Holding Tank
- Septic- Mound
- None
- Other- See Remarks

**SHOWING INSTRUCTIONS*
(Max 4)**

- 24 Hour Notice
- Key- At Listing Office
- Lockbox- Combination
- Lockbox- Electronic
- Lockbox- None
- Lockbox- Push Button
- Pets
- Sign- None
- Sign-On Property
- Special- See Agent Remarks
- Use ShowingTime

Water Heater (Max 4)

- Common
- Electric
- LP Gas
- Natural Gas
- Oil
- Solar
- None
- Other- See Remarks

Waterfront (Max 4)

- Bottom- Gravel
- Bottom- Muck
- Bottom- Other See Remarks
- Bottom- Rock
- Bottom- Sand
- Shore- Beach
- Shore- Shoring
- Shore- Other
- Shore- Vegetation
- Other- See Remarks

Zoning (Max 3)

- Agricultural
- Commercial
- Forestry
- Industrial
- PUD
- Recreational
- Residential
- Residential- Duplex
- Residential- Limited MF
- Residential- Multi Family
- Shoreline
- Unzoned
- Wetlands
- Other- See Remarks

Internet Options

- Cable
- DSL
- Satellite
- Fiber Optic

WATER* (Max 4)

- Cistern
- City Water
- Municipal
- Private Well
- Shared Well
- Well
- Well- Common
- Well- Drilled
- Well- Driven
- Well- Sandpoint
- None
- Other
- Other- See Remarks

ADA Compliant

- Bath Modification
- Door Levers
- Elevator
- Emergency Intercom
- Entry
- Handicap Access
- Handicap Convertible
- Kitchen Modification
- Level
- Other Bath Modification
- Ramped Main Level
- Roll-In Shower
- Wheelchair
- Wide Doorways
- Wide Hallways

WATERFRONT ELEVATION STEPS*

- Elevation Low 0-15
- Elevation Medium 16-35
- Elevation High 36+

Terrain (Max 4)

- Level
- Open
- Rolling
- Sloping
- Tilled
- Wooded
- Other- See Remarks

Soil Type (Max 4)

- Clay
- Loam
- Peat
- Sand
- Silt
- Other- See Remarks

DIRECTIONS*: (250 max characters allowed)

Agent Remarks- NOT for Public Use: (250 max characters allowed)

Secure Showing Instructions- appears only in ShowingTime (500 max characters allowed)

Public Remarks- Will appear on IDX, MLS approved public sites (1000 max characters allowed)

Legal Description (150 max characters allowed)

Listing in Other MLSs: Y N

Other MLS Listing #s: _____

(separate multiple numbers by commas)

ML # (auto-assigned): _____

LIST AGENT*: _____

LIST OFFICE*: _____

NOTE:

Status: all listings entered into Matrix are entered as Active listings; any other status must be changed in maintenance.

ML#: Matrix auto-assigns an ML# to complete and incomplete listing data. Images and attachments can be uploaded to incomplete listings.