



# RANWW

Northwestern Wisconsin  
Multiple Listing Service, Inc

3460 Mall Drive, Ste 5A, Eau Claire, WI 54701  
Ph: 715-835-1089/888-221-0112 Fax: 715-835-4621

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## NWWMLS STAFF ACCOUNT REQUEST

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Support Staff access is only available to an office support person who is **not licensed** as a real estate broker, salesperson, or appraiser, but has access to the MLS data. Support staff includes but is not limited to an administrative assistant, office manager, or unlicensed personal assistant.

**Staff Name:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**Staff Email Address:** \_\_\_\_\_

### **BROKER/PARTICIPANT CERTIFICATION**

As the Designated Broker of this office, I am approving MLS access for the person named above. I will notify NWWMLS immediately when the person named above becomes a licensed agent, or appraiser, or is no longer engaged by or affiliated with the office for which I am the Participant. If the individual becomes licensed, membership with the Association is required. I further acknowledge that I will be liable for any unauthorized use of the MLS system as outlined in the NWWMLS Rules and Regulations.

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Broker/Participant Printed Name:** \_\_\_\_\_

**Broker/Participant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_