



3460 Mall Drive, Ste 5A, Eau Claire, WI 54701
Ph: 715-835-1089/888-221-0112 Fax: 715-835-4621

NWWMLS STAFF ACCOUNT REQUEST

Support Staff access is only available to an office support person who is **not licensed** as a real estate broker, salesperson, or appraiser, but has access to the MLS data. Support staff includes but is not limited to an administrative assistant, office manager, or unlicensed personal assistant.

Staff Name: _____

Contact Phone: _____

Staff Email Address: _____

BROKER/PARTICIPANT CERTIFICATION

As the Designated Broker of this office, I am approving MLS access for the person named above. I will notify NWWMLS immediately when the person named above becomes a licensed agent, or appraiser, or is no longer engaged by or affiliated with the office for which I am the Participant. If the individual becomes licensed, membership with the Association is required. I further acknowledge that I will be liable for any unauthorized use of the MLS system as outlined in the NWWMLS Rules and Regulations.

Company Name: _____

Company Address: _____

Broker/Participant Printed Name: _____

Broker/Participant Signature: _____

Date: _____