



RANWW

Northwestern Wisconsin
Multiple Listing Service, Inc

3460 Mall Drive Suite 5A
Eau Claire, WI 54701
715-835-1089 or 888-221-0112
715-835-4621 (fax)
staff@ranww.org

TEMPORARY OFF MARKET REQUEST FORM

Form must be submitted to the NWWMLS staff at time of status change request

The undersigned, as seller(s) of property located at

(Property Address and MLS #)

have listed said property for sale with _____
(Name of Listing Office)

at the price of \$ _____. In so doing, the undersigned have requested that said property be placed in a Temporarily off Market status within the Northwestern Wisconsin Multiple Listing Service (NWWMLS) for personal reasons, Status not to exceed 30 days. Seller acknowledges that while the property is in the Temporarily off Market status it cannot be publicly marketed.

Temp off Market Start Date: _____

Temp off Market End Date: _____

Further, Seller acknowledges that this listing must be changed to active status in the NWWMLS system by Participant or Subscriber within (1) one business day of any public marketing. Public marketing includes, but is not limited to, flyers displayed in windows, yard signs, digital marketing on public facing websites, brokerage website displays (including IDX and VOW), digital communications marketing (email blasts), multi-brokerage listing sharing networks, and applications available to the general public.

The undersigned are fully aware they are entitled to have their property placed in the NWWMLS and the property can be placed in *Temporarily Off Market* status within the NWWMLS only at their written request. Seller(s) are aware the MLS is designed to help sellers obtain the highest price and best terms in the shortest period of time, and having their property *Temporarily Off Market* within the NWWMLS limits the exposure of their property.

Date _____ **Seller(s)** _____

The undersigned Participant (*Broker*) of the NWWMLS hereby acknowledges that the above Sellers have listed their property with the undersigned; and that said Sellers have been advised of the benefits of the NWWMLS and neither the Participant (*Broker*) or his/her agent have acted in any manner so as to induce Seller to change property status to Temporary Off Market within the NWWMLS.

Date _____ **Participant (Broker)** _____

Subscriber (Agent) _____

- Temporary Off Market:** Property is listed but cannot be shown by anyone or publicly marketed; property will not syndicate. Participants (Brokers)/Subscribers (Agents) MUST contact board office to request a Temporary Off Market Status; Status shall not exceed 30 days; Temporary Off Market status cannot be added within the first 14 days of obtaining all necessary signatures. If property needs to be off market longer than 30 days, the listing must be withdrawn.

*Note 1. *Temporary Off Market* status must be requested using the Temporary off Market Status Request form.